1. **Course Title:**          **GENERAL ENGLISH 1**

2. **Course code:**          **ENG1001**

3. **Major:**          **Business Administration**

4. **Credit Number:**          3

5. **Course Aims**

This course is designed to integrate three skills: Listening, Speaking, and Reading. The content of the course is presented in 8 units, each unit includes lessons on vocabulary and listening comprehension skills; reading skills; communication skills in specific situations.

6. **Course Learning Outcomes**

| No | CLOs code | Course Learning Outcomes |
|----|-----------|--------------------------|
| 1 | CLO1 | Understanding and explaining the vocabulary at Ielts Pre-intermediate level relates to social issues: television, sports, environment, information technology |
| 2 | CLO2 | Listening, analyzing the main ideas and details of listening exercises on festivals, information and communication technologies, family, friends, animals at Ielts Pre-intermediate level. |
| 3 | CLO3 | Reading, analyzing and completing multiple choice, correcting, combining, short answer exercises, completing diagrams, tables based on reading information given in the form of Ielts Pre-intermediate examination |
| 4 | CLO4 | Explaining and describing ownself, relatives and common topics in life or social issues in the form of Ielts Pre-intermediate examination. |
| 5 | CLO5 | Group discussion and problem solving |

Matrix showing the alignment of Course Learning Outcomes (CLO) with Program Learning Outcomes (PLO)

| CLOs/PLOs | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 | PLO10 | PLO11 | PLO12 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CLO1 | | | | X | | | | | | | | |
| CLO2 | | | | X | | | | | | | | |
| CLO3 | | | | X | | | | | | | | |
| CLO4 | | | | X | | | | | | | | |
| CLO5 | | | | X | | | | | | | | |
| Course total | | | | X | | | | | | | | |

## 7. Students objectives

- Students are allowed to take part in exam 1 only if they do not skip have more than 30% of total classes, complete enough workloads as required by the teacher,
- Students are not allowed to take part in exam 2 if they do not meet the requirements of exam 1.
- Students work (speaking, reading) in pairs / groups / individuals to complete assignments.

## 8. Learning materials

### 8.1. Course book

TL1. Focus on Ielts Foundation, Sue O'Connell , Pearson Longman (2008)

### 8.2. Additional materials, reference:

TK1. Focus on Skills for IELTS Foundation , Margaret Matthews & Katy Salisbury, Oxford Pearson Longman (2008)

## 9. Grading policy:     Credit Based System

## 10. Detailed course content

1.                                  **UNIT 1**

**READ ALL ABOUT IT**

**1.1.  Lead -in**

**1.2.  Reading: Introducing reading skills**

**1.3.  Reading: Reading academic tests**

# UNIT 7
## APPROPRIATE TECHNOLOGY

**7.1.** **Lead -in**

**7.2.** **Speaking: Describing places**

**7.3.** **Reading: The price is wrong**

# UNIT 8
## COMMUNICATIONS

**8.1.** **Lead -in**

**8.2.** **Listening: Mobile phone safety**

**8.3.** **Speaking: Discussing communications / Internet activities**

**11.** **Matrix showing the alignment of Course Learning Outcomes (CLO) with Course Contents**

| No | Unit | CLO1 | CLO2 | CLO3 | CLO4 | CLO5 |
|----|------|------|------|------|------|------|
| 1 | Read all about it | X | | X | X | X |
| 2 | Take note | X | X | | X | X |
| 3 | It goes with the job | X | | X | X | X |
| 4 | Family values | X | X | | X | X |
| 5 | A sporting chance | X | | X | X | X |
| 6 | Animal rights and wrongs | X | X | | X | X |
| 7 | Appropriate technology | X | | X | X | X |
| 8 | Communications | X | X | | X | X |

**12. Matrix showing the alignment of Course Learning Outcomes (CLO) with Teaching Learning Methods (TLM)**

| No | Code | Teaching – Learning methods | | Methods type | CLO 1 | CLO 2 | CLO 3 | CLO 4 | CLO 5 |
|----|------|------|------|------|------|------|------|------|------|
| 1 | **TLM1** | Giải thích cụ thể | Explicit Teaching | 1 | X | X | | | X |
| 2 | **TLM2** | Thuyết giảng | Lecture | 1 | | | | | |
| 3 | **TLM3** | Tham luận | Guest lecture | 1 | | | | | |
| 4 | **TLM4** | Giải quyết vấn đề | Problem Solving | 2 | | | | | |
| 5 | **TLM5** | Tập kích não | Brainstorming | 2 | X | | | | X |
| 6 | **TLM6** | Học theo tình huống | Case Study | 2 | X | X | X | X | |
| 7 | **TLM7** | Đóng vai | Role play | 2 | | | | | |
| 8 | **TLM8** | Trò chơi | Game/ Oral Presentation | 2 | X | X | | X | X |
| 9 | **TLM9** | Thực tập, thực tế | Field Trip | 2 | | | | | |
| 10 | **TLM10** | Tranh luận | Debates | 3 | | | | | |
| 11 | **TLM11** | Thảo luận | Discussion | 3 | | | | X | X |
| 12 | **TLM12** | Học nhóm | Teamwork Learning | 3 | | | | | X |
| 13 | **TLM13** | Câu hỏi gợi mở | Inquiry | 4 | X | | | X | X |
| 14 | **TLM14** | Dự án nghiên cứu | Research Project/ Independent Study | 4 | | | | | |
| 15 | **TLM15** | Học trực tuyến | TBA | 5 | | | | | |
| 16 | **TLM16** | Bài tập ở nhà | Work Assignment | 6 | | | | | |
| 17 | **TLM17** | Khác | | 7 | | | | | |

**13. Allocation of time by credits for 3 credits (1 credit = 15 periods)**

| Unit | Content | Theory | Practice / Discussion (*) | Total | Teaching – Learning methods |
|---|---|---|---|---|---|
| 1 | - Lead-in <br> - Reading | 3 | | 3 | TLM1,TLM6,TLM8,TLM11,TLM12 |
| 1 | - Reading <br> - Speaking | 3 | | 3 | TLM1, TLM5, TLM6, TLM8, TLM13 |
| 2 | - Lead- in <br> - Listening <br> - Speaking | 3 | | 3 | TLM1,TLM5, TLM6,TLM8, TLM11, TLM12, TLM13 |
| 3 | - Lead- in <br> - Speaking | 3 | | 3 | TLM1, TLM6, TLM8, TLM11, TLM12 |
| 3 | Reading | 3 | | 3 | TLM1, TLM5, TLM6, TLM8, TLM13 |
| 4 | -Lead- in <br> - Speaking | 3 | | 3 | TLM1, TLM6, TLM8, TLM11, TLM12 |

| 4 | - Listening<br>- Speaking | 3 | | 3 | TLM1, TLM5, TLM6, TLM8, TLM13 |
|---|---|---|---|---|---|
| 5 | - Lead-in<br>- Speaking | 3 | | 3 | TLM1, TLM5,TLM6,TLM8,TLM11<br>TLM12, TLM13 |
| 5 | Reading | 3 | | 3 | TLM11, TLM12 |
| 6 | - Lead- in<br>- Speaking | 3 | | 3 | TLM1,TLM5,TLM6<br>TLM8,TLM11, TLM12, TLM13 |
| 6<br>7 | - Listening<br>- Lead-in<br>- Speaking | 3 | | 3 | TLM1, TLM5, TLM6<br>TLM8, TLM11, TLM12, TLM13 |
| 7<br>8 | - Reading<br>- Lead-in | 3 | | 3 | TLM1, TLM5, TLM6, TLM8,TLM13 |
| 8 | - Listening<br>- Speaking | 3 | | 3 | TLM1,TLM5, TLM6, TLM8, TLM13 |
| | Revision | 3 | | 3 | TLM1, TLM11 |
| | **Total** | **30** | **15** | **45** | |

**14. Matrix showing the alignment of Course Learning Outcomes (CLO) with Assessment Methods (AM)**

| No | Code | Assessment Methods | | Methods type | CLO1 | CLO2 | CLO3 | CLO4 | CLO5 |
|---|---|---|---|---|---|---|---|---|---|
| **1** | **AM1** | Đánh giá chuyên cần | Attendance Check | 1 | X | | | | X |
| **2** | **AM2** | Đánh giá bài tập | Work Assignment | 1 | | | | | |
| **3** | **AM3** | Đánh giá thuyết trình | Oral Presentation | 1 | | | | | |
| **4** | **AM4** | Đánh giá hoạt động | Performance test | 2 | | | | | |
| **5** | **AM5** | Nhật ký thực tập | Journal and blogs | 2 | | | | | |
| **6** | **AM6** | Kiểm tra tự luận | Essay | 2 | | | | | |
| **7** | **AM7** | Kiểm tra trắc nghiệm | Multiple choice exam | 2 | | X | X | | |
| **8** | **AM8** | Bảo vệ và thi vấn đáp | Oral Exam | 2 | | | | X | |
| **9** | **AM9** | Báo cáo | Written Report | 2 | | | | | |
| **10** | **AM10** | Đánh giá thuyết trình | Oral Presentation | 3 | | | | | |
| **11** | **AM11** | Đánh giá làm việc nhóm | Teamwork Assessment | 3 | | | | | |
| **12** | **AM12** | Báo cáo khóa luận | Graduation Thesis/ Report | 3 | | | | | |
| 13 | **AM13** | Khác | | 4 | | | | | |

**15. Assessment timelines**

| No | Week | Content | Assessment Methods | Ratio (%) | CLO1 | CLO2 | CLO3 | CLO4 | CLO5 |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Based on schedule | All | AM1 | 10% | X | | | | X |
| 2 | 7, 8 | Unit 1,2,3,4 | AM8 | 30% | | | | X | |
| 3 | Based on schedule | All | AM7 | 60% | | X | X | | |
| | | | **Total** | 100% | | | | | |

**Approval of Department/Academic Division**